



TAMWORTH BOROUGH COUNCIL

FORWARD PLAN

Executive and Key Decisions for the period 1 August 2022 – 30 November 2022

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Exempt	Decision to be taken by	Date	Key Decision	Subject	Corporate Priorities	Other Committees to Consider Item / Date	Portfolio and Contact Officer details/Author	Proposed consultation and means
Exempt 3	Council	5/07/22	Key	Levelling Up Fund To endorse the proposals in the Levelling Up Fund Bid to Government.	Infrastructure		Leader of the Council Matthew Fletcher, Head of Economic Development and Regeneration matthew-fletcher@tamworth.gov.uk	Staffordshire County Council South Staffordshire College
Open	Council	19/07/22	Key	Delegated Powers for Urgent Revocations and Suspensions for Taxi Licences Proposal for Full Council	Living in Tamworth		Portfolio Holder for Voluntary sector, Town Centre, Evening economy &	n/a

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				to delegate powers for urgent revocation and suspensions for taxi licensing.			Community Safety Wendy Smith, Head of Environmental Health wendy-smith@tamworth.gov.uk	
Open	Cabinet	21/07/22	Non-Key	Quarter four 2021/22 Performance Report Quarter four 2021/22 Performance Report		Corporate Scrutiny Committee 21 Jun 2022	Leader of the Council John Day, Knowledge, Performance and Insight Co-ordinator johnda@tamworth.gov.uk	None
Open	Cabinet	21/07/22	Key	Shared Prosperity Fund To agree the shared prosperity fund investment plan, prior to submission to Government.	The Economy		Leader of the Council Matthew Fletcher, Head of Economic Development	MP Local Enterprise Partnerships Voluntary Community sector Business

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							and Regeneration matthew- fletcher@tamwo rth.gov.uk	population Further Education providers County Council
Open	Cabinet	21/07/22	Non-Key	Write Offs 1 April 2021 to 31 March 2022 Debt written off for the period 01 April 2021 to 31 March 2022	The Economy		Portfolio Holder for Finance, Risk and Customer Services Michael Buckland, Head of Revenues michael-buckland@tamworth.gov.uk	Not applicable
Open	Cabinet	21/07/22	Key	Capital Outturn Report 2021/22 To advise members on the final outturn of the Authority's Capital Programme for 2021/22 (subject to audit confirmation) and to request formal approval	Infrastructure		Portfolio Holder for Finance, Risk and Customer Services Roger Bennett, Head of Finance roger-	Identification of requests for re-profiling of Capital Budgets in liaison with Budget Managers / CMT

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				to re-profile specific programme budgets into 2022/23			bennett@tamworth.gov.uk, Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk	
Open	Cabinet	11/08/22	Non-Key	Budget and Medium Term Financial Planning Process 2023/24 To seek agreement to the proposed budget and medium term financial planning process for General Fund and the Housing Revenue Account for 2023/24	Infrastructure		Leader of the Council Stefan Garner, Executive Director Finance stefan-garner@tamworth.gov.uk, Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk	The report includes proposals for the Budget Consultation process for 2022
Open	Cabinet	11/08/22	Key	Application for an	Living in		Portfolio Holder	Public

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				<p>Increase to Prescribed Hackney Carriage Fare Rates Cabinet to consider the proposed increase to the Hackney Carriage Tariff set by the authority in light of an application to increase the fares by the Tamworth Hackney Carriage and Private Hire Association.</p>	Tamworth		<p>for Voluntary sector, Town Centre, Evening economy & Community Safety</p> <p>Wendy Smith, Head of Environmental Health wendy-smith@tamworth.gov.uk</p>	consultation will be taken on approval of the proposed fares by cabinet
Open	Cabinet	8/09/22	Non-Key	<p>Quarter one 2022/23 performance report Quarter one 2022/23 performance report</p>		<p>Corporate Scrutiny Committee 16 Aug 2022</p>	<p>Leader of the Council</p> <p>John Day, Knowledge, Performance and Insight Co-ordinator johnda@tamworth.gov.uk</p>	None
Open	Cabinet	8/09/22	Non-Key	<p>Write Offs 1 April 2022 to 30 June 2022 Debt written off for the</p>	The Economy		<p>Portfolio Holder for Finance, Risk and</p>	Not applicable

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				period 01 April 2022 to 30 June 2022			Customer Services Michael Buckland, Head of Revenues michael-buckland@tamworth.gov.uk	
Open	Cabinet	8/09/22	Key	Local Plan Issues and Options Consultation Cabinet approval is sought to publish a consultation on the Local Plan Issues and Options stage.	Infrastructure	Infrastructure, Safety and Growth Scrutiny Committee 23 Aug 2022	Portfolio Holder for Skills, Planning, Economy & Waste Richard Powell, Planning Policy and Delivery Team Leader richard-powell@tamworth.gov.uk	N/A
Open	Cabinet	8/09/22	Key	Statement of Community Involvement and Local Development Scheme	Infrastructure	Infrastructure, Safety and Growth Scrutiny Committee	Portfolio Holder for Skills, Planning, Economy &	N/A

Exempt	Decision to be taken by	Date	Key Decision	Subject	Corporate Priorities	Other Committees to Consider Item / Date	Portfolio and Contact Officer details/Author	Proposed consultation and means
				Cabinet approval is sought for the publication of updated versions of the Statement of Community Involvement and Local Development Scheme.		23 Aug 2022	Waste Laura Massey laura-massey@tamworth.gov.uk, Richard Powell, Planning Policy and Delivery Team Leader richard-powell@tamworth.gov.uk	
Open	Cabinet Council	8/09/22 20/09/22	Key	Annual Report on the Treasury Management Service and Actual Prudential Indicators 2021/22 The Annual Treasury report is a requirement of the Council's reporting procedures. It covers the Treasury activity for 2021/22, and the actual Prudential Indicators for 2021/22.	The Economy		Portfolio Holder for Finance, Risk and Customer Services Roger Bennett, Head of Finance roger-bennett@tamworth.gov.uk, Joanne Goodfellow, Assistant Director Finance	None required

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				The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities. The Council is required to comply with both Codes in accordance with Regulations issued under the Local Government Act 2003.			joanne-goodfellow@tamworth.gov.uk	
Open	Cabinet	29/09/22	Key	Future High Streets Fund Quarterly Update This is the quarterly update on progress	Infrastructure	Infrastructure, Safety and Growth Scrutiny Committee 14 Sep 2022	Leader of the Council Alice Poulton, Future High Streets Fund Project Officer alice-poulton@tamworth.gov.uk	n/a
Open	Cabinet	20/10/22	Key	Net Zero Carbon - baseline reporting This report will feedback	The Environment	Infrastructure, Safety and Growth Scrutiny	Leader of the Council	n/a

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				the work undertaken by consultants to identify our carbon baseline.		Committee 14 Sep 2022	Anna Miller, Assistant Director – Growth & Regeneration Anna-Miller@tamworth.gov.uk	
Exempt 3	Cabinet	20/10/22	Key	Amington Local Centre Update To provide an update on and agree actions for the future development of Amington Local Centre.	Infrastructure	Infrastructure, Safety and Growth Scrutiny Committee 11 Oct 2022	Portfolio Holder for Skills, Planning, Economy & Waste Matthew Fletcher, Head of Economic Development and Regeneration matthew-fletcher@tamworth.gov.uk	not applicable at this time.
Open	Cabinet	1/12/22	Non-Key	Quarter two 2022/23 performance report Quarter two 2022/23		Corporate Scrutiny Committee	Leader of the Council	None

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				performance report		17 Nov 2022	John Day, Knowledge, Performance and Insight Co- ordinator johnda@tamwor th.gov.uk	
Open	Cabinet	1/12/22	Key	Review of Temporary Reserves, Retained Funds and Provisions To advise Members on the levels of reserves and to seek approval to re-purpose unspent reserves, following review by the Executive Director Finance	Infrastructure		Portfolio Holder for Finance, Risk and Customer Services Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@ta mworth.gov.uk	CMT following requests from budget managers
Open	Cabinet Council	1/12/22 13/12/22	Key	Treasury Management Strategy Statement and Annual Investment Strategy Mid-year Review Report 2022/23 This report is presented	The Economy		Portfolio Holder for Finance, Risk and Customer Services	None required

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				<p>in line with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice for Treasury Management which suggests that members should be informed of Treasury Management activities at least twice a year, but preferably quarterly. This report therefore ensures this Council is embracing Best Practice in accordance with CIPFA's Code of Practice.</p>			<p>Roger Bennett, Head of Finance roger-bennett@tamworth.gov.uk, Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk</p>	
Open	Cabinet	1/12/22	Key	<p>Draft Base Budget Forecasts 2023/24 to 2027/28 To inform Members of the re-priced base budget for 2023/24, base budget forecasts for the period 2024/25 to 2027/28 and the underlying assumptions and to consider the</p>	Infrastructure		<p>Leader of the Council</p> <p>Stefan Garner, Executive Director Finance stefan-garner@tamworth.gov.uk, Joanne Goodfellow,</p>	<p>Discussions with EMT following Budget Consultation with local stakeholders: Local residents, businesses and stakeholders</p>

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				future strategy to address the financial trends			Assistant Director Finance joanne-goodfellow@tamworth.gov.uk	
Open	Cabinet	15/12/22	Key	Council Tax Base 2023/24 To report the Council Tax Base for the Borough Council for 2023/24	The Economy		Portfolio Holder for Finance, Risk and Customer Services Michael Buckland, Head of Revenues michael-buckland@tamworth.gov.uk	Not applicable
Open	Cabinet	15/12/22	Non-Key	Write Offs 1 April 2022 to 30 September 2022 Debt written off for the period 01 April 2022 to 30 September 2022	The Economy		Portfolio Holder for Finance, Risk and Customer Services Michael Buckland, Head of Revenues	Not applicable

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							michael-buckland@tamworth.gov.uk	
Open	Cabinet	19/01/23	Key	<p>Draft Budget & Medium Term Financial Strategy 2023/24</p> <p>o approve the draft package of budget proposals to consult with the Joint Scrutiny Committee (Budget) on 26th January 2023 and receive their feedback on:</p> <p>General Fund Revenue Budget and Council Tax for 2023/24; Housing Revenue Account budget for 2023/24; Capital Programme; & Medium Term Financial Strategy.</p>	Infrastructure	Joint Scrutiny (Budgets) 25 Jan 2023	<p>Leader of the Council</p> <p>Stefan Garner, Executive Director Finance stefan-garner@tamworth.gov.uk,</p> <p>Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk</p>	<p>Discussions with Cabinet following Budget Consultation with local residents, businesses and stakeholders</p> <p>Consultees Local residents, businesses and stakeholders Joint Scrutiny Committee (Budget)</p>
Open	Cabinet	19/01/23	Key	Business Rates Income Forecast 2023/24	The Economy		Portfolio Holder for Finance, Risk and	Not applicable

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				To report to and seek endorsement from Members on the Business Rates income forecast for 2023/24			Customer Services Michael Buckland, Head of Revenues michael-buckland@tamworth.gov.uk	
Open	Cabinet	23/02/23	Non-Key	Quarter three 2022/23 performance report Quarter three 2022/23 performance report		Corporate Scrutiny Committee 8 Feb 2023	Leader of the Council John Day, Knowledge, Performance and Insight Co-ordinator johnda@tamworth.gov.uk	None
Open	Cabinet Council	23/02/23 28/02/23	Key	Corporate Vision, Priorities Plan, Budget & Medium Term Financial Strategy 2023/24 For Members to approve the Vision Statement &	Infrastructure		Leader of the Council Stefan Garner, Executive Director Finance stefan-	Discussions with Executive Management Team following Budget Consultation with local

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				<p>Priority Themes, Corporate Priorities for 2023/24 and the recommended package of budget proposals to enable the Council to agree the:</p> <p>General Fund Revenue budget and Council Tax for 2023/24;</p> <p>Housing Revenue Account (HRA) budget for 2023/24;</p> <p>the Capital Programme & Corporate Capital Strategy;</p> <p>the Medium Term Financial Strategy (MTFS).</p> <p>and</p> <p>To comply with the requirement of the Council's Treasury Management Policy in reporting to Council the proposed Treasury Management Strategy for the forthcoming year and the Local Government Act 2003 with the reporting of the</p>			<p>garner@tamworth.gov.uk, Joanne Goodfellow, Assistant Director Finance joanne-goodfellow@tamworth.gov.uk</p>	<p>residents, businesses and stakeholders including the Joint Scrutiny Committee (Budget)</p>

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				Prudential Indicators.				
Open	Cabinet	23/02/23	Non-Key	Write Offs 1 April 2022 to 31 December 2022 That Members endorse the amount of debt written off for the period 1st April 2022 to 31 December 2022	The Economy		Portfolio Holder for Finance, Risk and Customer Services Michael Buckland, Head of Revenues michael-buckland@tamworth.gov.uk	Not applicable